**Bellevue Training**

August 15, 2012

Grouped principals in table teams, techy person at each table.

First step in their process-

Shared expectations for the group (pilot vs. ‘other’)

Anticipated questions and presented to principals the expectations and practices in support of the process during the year (principal role, training and follow-up)

Second Activity---

Passed out eVAL report (final product from observation) and Bellevue evaluation report.

Had staff compare the two reports (similarities and differences Venn Diagram).

Talk as table team, then shared with other tables

Three questions:

1. What did table groups see in common?
2. What did you learn from each other as a result of this discussion?
3. How do you think teachers will respond to the new report format?

Potentially missing in eVAL---

* Descriptive narrative summarizing the observation as a whole. eVAL provides criteria specific feedback, but no notes for over all impressions, including the ‘context’ of the observation
* District required references to contract language
* District does not wish to print framework views of data, wishes to remain focused on state criteria

Possible solutions---

* Add notes/annotations to the observation as a whole, just as is possible at component level.
* Allow for district formatting of a ‘header’ or ‘footer’ to the eVAL report
* Allow for more granular control over printing options (name sections and provide for setup
* Export of observation data to allow local printing formatting and other customization

Part 3- Introduction

Had them all login-guided through process of getting in, finding teachers and district guidance on how to use the system.

Then, handed out tech notes document #1---Great idea to guide first then give a handout.

Part 4- Notes editor

The provided the staff with a full set of observation notes. The principals cut and pasted them into the notes editor. The activities were---

* Everyone highlight the same passage (did 2, from different criteria)
* Everyone practice highlighting multiple sections (up to 3 more on their own)

Part 5- Working with Excerpts and Rubrics

REPORTS----

Could we do editing of the final report from within the report screen? Maybe a global edit, or a row-by-row edit? Also, final comments might be added here?

Thoughts on how to make report cleanup more efficient…

OR---

Maybe a print report setup window…show excerpts? Show evidence? Show State? Show Criteria? Something like that?

Bug?

In IE 8, state criteria screen---deleting excerpts

When deleting, the hide excerpts remains unchecked, but the excerpts require you to check and uncheck to view them again.

Wondering about the evidence…one person reported they deleted excerpts and they also deleted from the evidence box.